



New Jersey Office of Information Technology

## NOTICE OF JOB VACANCY

**ISSUE DATE:** November 22, 2021

**CLOSING DATE:** December 7, 2021

**POSTING OPEN TO:** ( ) OIT EMPLOYEES IN UNIT SCOPE(S):  
(X) STATEWIDE (STATE EMPLOYEES ONLY) \*See below  
( ) GENERAL PUBLIC

**TITLE:** Coordinator Emergency Telecommunications Systems

**POSTING #** 2021-130

**TITLE CODE:** 07900

**NUMBER OF POSITIONS:** 1

**SALARY RANGE:** P28 \$76,748.04 - \$109,368.45

**HOURS OF WORK:** 8:00 a.m. – 4:00 p.m.

**LOCATION:** NJ Office of Information Technology  
Office of Emergency Telecommunications Services  
300 Riverview Plaza  
Trenton, NJ 08625

**\*PLEASE NOTE:** Open to New Jersey State employees with permanent status in a competitive title who meet the requirements listed below as a promotional/lateral opportunity, subject to current promotional/hiring restrictions

**SPECIFIC TO THE POSITION:** Perform the duties of Statewide Interoperability Coordinator which involves the coordination of public safety interoperable communications throughout the state, especially during times of natural disasters and civil unrest. Implement the national recommendations and policies distributed by the Department of Homeland Security as it relates to interoperable communications. Coordinate technical assistance programs offered by the department of Homeland Security. Applicants with certifications in COM-L, COM-T, IS-700 along with understanding of the FEMA National Incident Management System will be given preference.

**DEFINITION:** Under direction of a supervisor, Office of Information Technology, plans, develops and implements a cost effective statewide emergency response telecommunications system and the necessitated facilities and ancillary systems and services required to interface with local and other emergency public safety (i.e., police, fire, EMS) telecommunications systems; participates in the development and technical design of existing systems enhancements; develops and revises governing regulations and operational and training standards of the system for Public Safety Answering Point (PSAP) and Public Safety Dispatch Point (PSDP) call-takers and dispatchers and other public safety personnel; does other related duties.

### **REQUIREMENTS:**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Five (5) years of experience in either a corporate structure or a government agency involving the planning, acquisition, installation and implementation of public safety telecommunications (i.e., radio, telephone, computer, etc.) facilities and services such as regionalized dispatch systems, computer-aided dispatch, private branch exchange (PBX) telephone systems, telemetry, computerized switching, and other voice/data transmissions.

**NOTE:** Applicants who do not possess the required general degree may substitute additional years of experience as indicated on a year for year basis.

**NOTE:** A Master's degree in computer science, mathematics, information processing data processing, computer programming, or other related field of study may be substituted for one (1) year of indicated experience.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**FOR NON-U.S. CITIZENS AND/OR FOREIGN DEGREES**

**AUTHORIZATION TO WORK:** U.S. Citizenship is not required. Selected candidate must be authorized to work in the U.S. according to Department of Homeland Security, U.S. Citizenship and Immigration Services regulations.

**Note on Degree Information:** You must provide a transcript(s) or evaluation of your degree(s). Foreign degrees must be evaluated by a recognized evaluation service and include your course-by-course evaluation. Candidates will NOT be considered for the position if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically.

**Current State employees:** Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

**RESIDENCY REQUIREMENTS:** In accordance with the New Jersey First Act, [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), effective September 1, 2011 all employees must reside in the State of New Jersey unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

**OPEN TO THE FOLLOWING:** Applicants must meet the job specification on file at the Civil Service Commission. To view the Civil Service Commission's Job Specification, please visit: <https://info.csc.state.nj.us/TitleList/StateList.aspx>

The NJ Application for Employment can be found at: <http://www.nj.gov/it/docs/eo/DPF-663.pdf>

**As a condition of employment with NJOIT, a background inquiry may be conducted.**

<p><b>Electronic Filing</b> Applicants are encouraged to file electronically. Forward <b>your resume, cover letter, unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references</b> to <a href="mailto:recruiter4@tech.nj.gov">recruiter4@tech.nj.gov</a> <b>Include the posting number in the subject line.</b></p>	<p><b>Alternate Filing:</b> If unable to file electronically, applicants may forward <b>your resume, cover letter unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references (including posting #2021-130)</b> to:</p> <p>Heather Pursell, Manager, Human Resources Office of Information Technology 300 Riverview Plaza, 4<sup>th</sup> Floor P.O. Box 212 Trenton, New Jersey 08625-0212</p>
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Authorized by: \_\_\_\_\_

Lisa Blauer, Chief of Staff